



YOUR WEDDING  
CHECKLIST

12 months out

- ☐ Select a wedding date and time
- ☐ Call clergy/celebrant to confirm your date and schedule an appointment
- ☐ Decide on the size and formality of your wedding
- ☐ Choose wedding day theme and colours
- ☐ Discuss the budget and how expenses are shared
- ☐ Book the venue for your ceremony and reception
- ☐ Research a wedding photographer and videographer
- ☐ Book a pre-wedding or engagement photo shoot
- ☐ Begin drawing up your guest list
- ☐ Organise the MC for your reception
- ☐ Give interstate and overseas guests notice of your wedding date
- ☐ Choose gown/veil/shoes/jewellery/accessories, schedule gown fittings and confirm a delivery date
- ☐ Plan and begin a complete beauty, health, and fitness program
- ☐ Select and book appointments with a hair stylist, beauty therapist, and make-up artist
- ☐ Choose a florist and discuss floral design
- ☐ Choose a cake/maker and book your cake
- ☐ Select entertainers/musicians/DJ for your ceremony and reception
- ☐ Look at wedding ring designs
- ☐ Research honeymoon destinations and make bookings
- ☐ Select and book wedding cars for the bridal party

6 months out

- ☐ Order invitations and other wedding stationery
- ☐ Choose and order your rings
- ☐ Choose music/songs for your ceremony and reception
- ☐ Start making transport and accommodation arrangements for out-of-town guests and the wedding party
- ☐ Select a wedding photographer and videographer

1 month out

- ☐ Book your menu tasting
- ☐ Choose your reception menu and drinks
- ☐ Trial make-up and hairstyles
- ☐ Confirm all official/legal documentation is in order
- ☐ Schedule wedding rehearsal
- ☐ Finalise reception seating and floor plan
- ☐ Begin organising changes on personal documentation if you plan to take your husbands name
- ☐ Ensure you have all the necessary accessories for your wedding gown and bridesmaids
- ☐ Buy groom's, bridesmaids', and other personal gifts
- ☐ Book babysitters for the wedding day

2 weeks out

- ☐ Provide the venue with your suppliers' details
- ☐ Complete final fittings of wedding attire, and confirm pick-up details
- ☐ Confirm your final guest numbers and inform the venue
- ☐ Have a final consultation with florist, photographer, videographer, musicians/entertainers
- ☐ Have your engagement ring cleaned
- ☐ Prepare your vows and speech
- ☐ Pack a wedding day emergency pack (safety pins, bobby pins, tissues, perfume, Panadol, Band-aids, etc)
- ☐ Check that all pre-payments have been made and prepare payments for all outstanding amounts
- ☐ Confirm your hairdressing/make-up appointments
- ☐ Sit down with the groom and organise the wedding day timetable, and give copies to the bridal party, MC, photographer, videographer, etc
- ☐ Take some time out and relax!

1 week out

- ☐ Have a final catch-up with the venue to confirm all details for the day
- ☐ Reconfirm your hairdressing/make-up appointments for the day
- ☐ Confirm that the best man has the wedding rings
- ☐ Lay out everything that you will need on your wedding day
- ☐ Reconfirm arrangements with the florist and cake maker

1-2 days out

- ☐ Drop off any supplies to the venue
- ☐ Go to bed early!

After the wedding

- ☐ Send out thank you notes